An ASUCD Senate Bill to enact Chapter 7 of the ASUCD Bylaws to delineate the policy and procedure of the Committee on Committees and solidify its role in fostering the shared governance of the university.

BACKGROUND: The Committee on Committees was established to increase student representation on campus committees beyond Associated Students of the University of California, Davis (ASUCD) and create a process for recruiting and appointing students to the respective committees. Following the dissolution of the University Affairs Unit, the transition into the ASUCD Office of Advocacy and Student Representation (OASR), and the acquisition of the ASUCD Advisor to Athletics and Administrative Advisory Committees, the process for committees is undergoing rapid changes.

Originally, the responsibilities of the committee as enumerated in the ASUCD Bylaws were to meet on an ad-hoc basis in concordance with Administrative Advisory Committee applications. The committee was primarily responsible for recruiting and recommending applicants, but now with the changes to ASUCD’s advocacy and the oversight of an advisor to evaluate the process, the ASUCD must continue its commitment to placing students to decision-making spaces involving student life.

Besides just nominating applicants, the Committee on Committees structure is adjusted such that it will serve a more concrete purpose of securing the voice of the student representatives on the committees it appoints students to. The Committee on Committees will simultaneously hold its members accountable and foster participation in the decision making process of the university by encouraging members and even interested students to learn of the meetings that are taking place. The chapter for the Committee on Committees will be created as a foundation to continue developing the process of shared governance through ASUCD such that a process can be built upon it for other committees that ASUCD is not fully connected to at the present, such as Academic Senate.

Section 1. All subsequent chapters and sections of the ASUCD Bylaws shall be renumbered accordingly.
Section 2. The ASUCD Senate hereby amends Section 205E of the ASUCD Bylaws as follows:

(1) The purpose of Committee on Committees shall be to conduct the advertising, application, and appointment process of undergraduates to Administrative Advisory Committees (AAC) and Academic Senate Committees (ASCs). The Committee shall meet on a biweekly basis with duties further enumerated in Chapter 7 of the ASUCD Bylaws, an ad-hoc basis in concordance with the schedule of AAC applications and appointments, with the majority of meetings occurring between January and April of each year. Meetings will also be called, as needed, by the Committee Chairperson or by the ASUCD President.

(2) The Director of University Affairs ASUCD Office of Advocacy and Student Representation’s Assistant Director of Academic and University Affairs shall serve as the Chairperson of the Committee and a voting member of the Committee. The other voting members of the Committee shall include the ASUCD President (or the President’s designee), two (2) ASUCD Senators, the Academic Affairs Commission Chairperson (or the Chairperson’s designee), the Internal Affairs Commission Chairperson (or the Chairperson’s designee), the Business and Finance Commission Chairperson (or their designee), ASUCD Advisor to Athletics and Administrative Advisory Committees.

(3) The voting members of the Committee, excluding the ASUCD Senate representative, shall serve until the end of their term in their respective positions. The ASUCD Senate representatives shall be selected for the Committee by majority vote of the entire Senate. At the first meeting of each quarter, the Committee shall make no decisions without at most one (1) person being absent. All decisions must be made by a majority vote and all decisions made by the Committee shall be considered final.

(4) The Committee shall interview at least two-thirds (2/3) of all applicants received.

(5) Only one (1) person may be absent for the committee to make appointment decisions. All decisions must be made by a majority vote. The ASUCD President will be responsible for communicating the final selections to the appropriate body. i. The Committee shall forward one more undergraduate student’s name per committee than the number of undergraduate student members on that committee for appointment. ii. In the case of committees with four or more student members, the Committee shall forward two more undergraduate student’s names per committee than the number of undergraduate student members on that committee for appointment.

(6) COC shall not be responsible for the selection of undergraduate members of the Campus Union and Recreation Board or for the Arts and Lectures AACs, as established by Memorandum of Understanding (1997) and its Amendment (1998).

(7) All selections for undergraduate membership on committees, after received by the ASUCD President, must be confirmed by a majority vote of the ASUCD Senate. The President shall be responsible for coordinating Senate confirmation with the ASUCD Vice President and the selected undergraduates.

Section 3. The ASUCD Senate hereby enacts Chapter 7 of the ASUCD Bylaws as follows:

CHAPTER SEVEN

COMMITTEE ON COMMITTEES

701. PURPOSE:
The purpose of this Chapter is to provide a comprehensive policy and procedure regarding the Committee on Committees and its relationship to all ASUCD representatives at the respective committees in order to foster shared governance at the university level.

702. DEFINITIONS:
ASUCD Representatives: All ASUCD appointed representatives to Administrative Advisory Committees and Academic Senate Committees
Chairperson of the Committee on Committees: The ASUCD Office of Advocacy and Student Representation Assistant Director of University and Academic Affairs

CoC General Assembly: All voting members of CoC and all ASUCD Representatives

703. THE ROLE OF COMMITTEE ON COMMITTEES:
The purpose of COC shall be to serve as the central interface between ASUCD and all administrative and academic decision making spaces at the university level through Administrative Advisory Committees (AACs) and Academic Senate Committees (ASCs). The Committee shall meet on a biweekly basis regarding the publicity of Administrative Advisory Committee (AAC) and Academic Senate Committee (ASC) appointments and shall be responsible for delivering all recommendations for AAC and ASC appointments, as well as maintaining a relationship between all appointed ASUCD representatives to respective committees.

704. COMMITTEE ON COMMITTEES MEMBERSHIP
The ASUCD Office of Advocacy and Student Representation’s Assistant Director of Academic and University Affairs shall serve as the Chairperson of the Committee and a voting member of the Committee. The other voting members of the Committee shall include the ASUCD President (or the President’s designee), two (2) ASUCD Senators, the Academic Affairs Commission Chairperson (or their designee), the Internal Affairs Commission Chairperson (or their designee), and the ASUCD Advisor to Athletics and Administrative Advisory Committees.

A. Term: The voting members of the Committee, excluding the ASUCD Senate representative, shall serve until the end of their term in their respective positions. The ASUCD Senate representatives shall be selected for the Committee by majority vote of the entire Senate. At the first meeting of each quarter the Committee shall make no decisions without at most one (1) person being absent. All decisions must be made by a majority vote and all decisions made by the Committee shall be considered final.

B. ASUCD Representatives Roster: The Chairperson of the Committee on Committees shall maintain a public roster of all ASUCD Representatives and their assigned committees.

705. INTERVIEW PROCEDURES:
A. The Committee shall interview at least two-thirds (2/3) of all applicants received.

B. Only one (1) person may be absent for the committee to make appointment decisions. All decisions must be made by a majority vote. The ASUCD President with the Director of ASUCD Office of Advocacy and Student Representation and the Assistant Director of University and Academic Affairs of the ASUCD Office of Advocacy and Student Representation will be responsible for communicating the final selections to the appropriate body.

A. Administrative Advisory Committee Appointments: The ASUCD President shall deliver all recommendations of Administrative Advisory Committee appointments to the Chairperson of the Committee on Committees.

1. The Interviewing Committee for the ASUCD Representatives to Administrative Advisory Committees shall be chaired by the Committee on Committees Chairperson. The Interviewing Committee shall include the ASUCD Internal Affairs Commission Chairperson, the adopted Senators of Committee on Committees, the ASUCD President (or the President’s designee) and one (1) commissioner chosen by the Internal Affairs Commission Chairperson. However, only the ASUCD Internal Affairs Commission Chairperson, the ASUCD President (or a designee), the Chairperson of the Committee on Committees and one (1) commissioner need be present for the interviews to take place. The Interviewing Committee shall advise the President on which applicant the President should appoint but the President shall have exclusive appointment power, as defined in the ASUCD Constitution.

B. Administrative Advisory Committee Appointments: The ASUCD Academic Affairs Commission shall deliver all recommendations of Academic Senate Committee appointments to the ASUCD President.
1. The Interviewing Committee for the ASUCD Representatives to Administrative Advisory Committees shall be chaired by the Committee on Committees Chairperson. The Interviewing Committee shall include the ASUCD Internal Affairs Commission Chairperson, the adopted Senators of Committee on Committees, the Director of ASUCD Office of Advocacy and Student Representation, and one (1) commissioner chosen by the Internal Affairs Commission Chairperson. However, only two members of the Interviewing need to be present for the interviews to take place. The Interviewing Committee shall advise the President on which applicant the President should appoint but the President shall have exclusive appointment power, as defined by the ASUCD Constitution.

C. Recommendation Procedures: The Committee shall forward one more undergraduate student’s name per committee than the number of undergraduate student members on that committee for appointment.

1. In the case of committees with four or more student members, the Committee shall forward two more undergraduate student’s names per committee than the number of undergraduate student members on that committee for appointment.

706. CONFIRMATION: All selections for undergraduate membership on committees, after received by the ASUCD President, must be confirmed by a majority vote of the ASUCD Senate. The President shall be responsible for coordinating Senate confirmation with the ASUCD Vice President and the selected undergraduates.

707. ACADEMIC SENATE REQUESTS FOR CONSULTATION: ASUCD Senate Resolutions shall be used as the official format on all requests for consultation to the Academic Senate. The approval process for such resolutions shall be enumerated in Bylaw 801B(2). A. The Committee on Committees shall vote to approve all requests for consultation sent to the Academic Senate before they are voted on by the ASUCD Senate. B. The Committee on Committees must pass all ASUCD Senate Resolutions used as requests for Consultation with a majority vote in order to be sent to the ASUCD Senate, regardless of commission recommendations.

708. MEETINGS: Committee on Committees shall meet at least once every two weeks during the academic year and at the call of the Chairperson. When the Senate is not in session, CoC shall meet at the call of the Chairperson.

A. ASUCD Representative Assembly: Committee on Committees shall organize a general assembly at least once per quarter or at the call of the Chairperson. The Chairperson of the Committee on Committees shall invite all ASUCD Representatives, committee applicants, and interested parties for the purposes of discussing developments in Administrative Advisory Committees and Academic Senate Committees, as well as developing student recommendations to be sent to the ASUCD Senate, the Chair of the Academic Senate, and the Vice Provost.

1. All Assembly meetings shall be based around the availability of the Committee on Committees. ASUCD Representatives are required to attend unless they specify that they are not available for the meeting time.

709. COMMITTEES LISTSERV: The Chairperson of the Committee on Committees shall be responsible for moderating the Committee on Committees listserv, which shall include all ASUCD Representatives, CoC members, AAC and ASC applicants, and other interested parties.

A. The Chairperson of the Committee on Committees shall invite all AAC and ASC applicants to the listserv. B. The listserv shall be used to send notifications of all ASUCD Representative Assembly meetings.

710. COMMITTEE REPORT: All ASUCD Representatives shall be responsible reporting on the committee meetings they attended. If the ASUCD Representative cannot attend the ASUCD Representative Assembly meeting, a report must be sent to the Chair of the Committee on Committees before the assembly meeting is called. The Chairperson of the Committee on Committees shall report to the ASUCD Senate by week 10 of each quarter on the affairs of each committee that includes the input of the ASUCD Representatives in each ASC and AAC.
A. All ASUCD Representatives must send individual reports for their respective committees by week 9 of each quarter.

B. The Chairperson of the Committee on Committees shall send their quarterly report to the Student Government Administrative Office by week 10 of each quarter to be posted on the ASUCD website.

Section 4. The ASUCD Senate hereby enacts Chapter 801B(2) of the ASUCD Bylaws as follows:

(2) Legislation to send requests for consultation to the Academic Senate through ASUCD Senate Resolutions shall be approved by the Committee on Committees (CoC) before it is voted on by the ASUCD Commissions and the ASUCD Senate. SGAO shall not distribute legislation involving requests for consultation to the Academic Senate to any commission before it has been approved by the Committees on Committees.

i. Legislation referred to any ASUCD Commission(s) shall be forwarded to the Commission Chairperson, ASUCD Senators, and ex-officio members by the ASUCD Vice President the day after the Senate meeting at which it was introduced.

Finance: No 
Appropriation: None 
Vote: Majority

DO PASS AS AMENDED, 9-0-3, BY A ROLL CALL OF THE SENATE ON April 2, 2015. YES: FATAYERJI, GUERRERO, JOHNSON, LEE, NAHABEDIAN, NGUYEN, PRIANO, RIVILIS, TRESH. ABSTAIN: SANTIAGO, SYED, VELAZQUEZ

Mariah Watson 
ASUCD President