

ASUCD BUDGET SUMMARY: 2008-2009

Activity: UNITRANS	#: 80419XX	Prepared by: Geoff Straw
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06/07 BUDGET 07/08 BUDGET 08/09 PROPOSED PRESIDENT'S FINAL APPROVED

INCOME

TOTAL INCOME	3,570,420	3,906,260	4,412,890	4,412,890	4,412,890
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EXPENSE

GENERAL ASSISTANCE/BENEFITS	2,576,048	2,652,678	2,632,452	2,632,452	2,632,452
ADMINISTRATIVE/PROGRAMMATIC	1,071,664	1,141,964	1,232,864	1,232,864	1,232,864
TOTAL EXPENSES	3,647,712	3,794,642	3,865,316	3,865,316	3,865,316

RECONCILIATION

SUBSIDY	0	0	0	0	0
TRANSFERS TO/FROM RESERVES	77,292	(111,618)	(547,574)	(547,574)	(547,574)

INCOME

		06/07 BUDGET	07/08 BUDGET	08/09	PROPOSED	PRESIDENT'S	FINAL APPROVED
FTAGr	City of Davis FTA 5307 Operating	750,000	800,000		1,320,000	1,320,000	1,320,000
10000	Transit Fee (8041931)	1,787,040	2,101,560		2,152,080	2,152,080	2,152,080
11000	Fares (8041931)	95,700	96,000		75,000	75,000	75,000
12000	CBO Pass Sales (8041931)	30,300	31,000		28,000	28,000	28,000
13000	Outside Pass Sales (8041931)	42,500	40,000		45,000	45,000	45,000
14000	Annual Pass Sales (8041931)	0	0		4,800	4,800	4,800
15300	Tipsy Taxi - Overtime (8041932)	5,000	5,000		5,000	5,000	5,000
20000	Advertising Sales (8041932)	14,000	14,000		13,000	13,000	13,000
21000	University Agreements (8041932)	87,000	87,000		89,600	89,600	89,600
30000	Miscellaneous (8041933)	40,000	40,000		45,000	45,000	45,000
40000	Yolo County TDA (8041934)	18,600	19,800		21,100	21,100	21,100
41000	City of Davis TDA (8041934)	562,180	596,420		614,310	614,310	614,310
	TOTAL INCOME	3,432,320	3,830,780		4,412,890	4,412,890	4,412,890

Descriptions for each source of income:

	Service	Students	Qtrs	Rate	Total
11020	Projected fee revenue				
	Regular (non-restricted)	22,800	3	29.00	1,983,600
	Summer (non-restricted)	6,240	2	13.50	168,480
	Regular (Capital)	22,800	3	4.00	273,600
	Summer (Capital)	6,240	2	-	0
	Total Non-Restricted				2,152,080
	Total Capital Only				273,600
11000	Cash fare receipts				
12000	Passes sold at Campus Box Office				
13000	Pass sales through outside outlets: City of Davis and Holmes Junior High School				
20000	Sales of exterior and interior advertising space				
21000	Funds provided by UCD (\$12,500 for summer service/\$10,000 for ext to Health Sci/\$62,000 for capital; annual 3% increase included)				
40000	Transit funds received from Yolo County				
41000	Transit funds received from City of Davis				
FTAGr	Federal operating funds received through City of Davis				

200 - SALARIES

JOB TITLE	06/07 BUDGET	07/08 BUDGET	08/09	PROPOSED	PRESIDENT'S	FINAL APPROVED
Stipend by-Agreement						
a. Operations Manager	4,160	4,160		4,420	4,420	4,420
b. Support Services Manager	1,040	1,040		1,300	1,300	1,300
c. Human Resources Manager	2,080	2,080		2,340	2,340	2,340
d. Business Office Manager	1,040	1,040		1,300	1,300	1,300
e. Planning & Marketing Manager	1,040	1,040		1,300	1,300	1,300
Manager Trainees	448	0		0	0	0
f.						
g.						
h.						
i.						
j.						
k.						
l.						
m.						
n.						
o.						
Stipend Total	9,808	9,360		10,660	10,660	10,660

Calculations	Starting/ Ending Dates	Weeks	Payrate	# of Weeks Paid	Total
a. Operations Manager	6/15/08-6/13/09	1-52	85	52	4,420
b. Support Services Manager	6/15/08-6/13/09	1-52	25	52	1,300
c. Human Resources Manager	6/15/08-6/13/09	1-52	45	52	2,340
d. Business Office Manager	6/15/08-6/13/09	1-52	25	52	1,300
e. Planning & Marketing Manager	6/15/08-6/13/09	1-52	25	52	1,300
f.					0
g.					0
h.					0
i.					0
j.					0
k.					0
l.					0
m.					0
n.					0
o.					0
p.					0

Weeks Excluded:

JOB TITLE	06/07 BUDGET	07/08 BUDGET	08/09	PROPOSED	PRESIDENT'S	FINAL APPROVED
Hourly						
a. Drivers	836,299	840,903		815,420	815,420	815,420
b. Conductors	45,641	50,905		43,140	43,140	43,140
c. Supervisors Ops	91,262	95,716		97,220	97,220	97,220
d. Supervisors Coach Cleaners	31,659	33,465		31,960	31,960	31,960
e. Coach Cleaners	51,358	54,519		35,110	35,110	35,110
f. Mandatory Meetings	102,743	118,188		58,640	58,640	58,640
g. Training	126,621	121,720		154,800	154,800	154,800
h. Shop Assistants	77,041	81,244		112,350	112,350	112,350
i. Office Clerks	52,657	55,945		45,000	45,000	45,000
j. Shop Office Clerks	9,592	10,208		12,390	12,390	12,390
k. Payroll Supervisor	6,094	6,419		12,470	12,470	12,470
l. Payroll Assistants	3,965	4,225		7,550	7,550	7,550
m. Marketing Assistants	6,098	6,488		7,180	7,180	7,180
n. Personnel Assistants	2,825	3,008		8,560	8,560	8,560
o. Shift Premiums*	10,751	6,833		9,980	9,980	9,980
p. PMM Hourly	4,380	4,620		6,020	6,020	6,020
q. BOM Hourly	3,844	4,049		3,900	3,900	3,900
r. SS Hourly				3,010	3,010	3,010
s. HRM Hourly	6,311	6,566		8,840	8,840	8,840
t. OM Hourly	10,468	10,764		6,740	6,740	6,740
u. Marketing Supervisor				3,240	3,240	3,240
v. Operations Assistant				1,870	1,870	1,870
w. Operations Admin. Asst.				1,660	1,660	1,660
x. Passenger Data Collector				20,480	20,480	20,480
Hourly Total	1,479,609	1,515,785		1,507,530	1,507,530	1,507,530

Calculations	Starting/ Ending Dates	# of Hours/Week	Payrate/Hour*	# of Weeks Paid	Total
a. Drivers	6/15/08-6/13/09	See Attachment 1			
b. Conductors	6/15/08-6/13/09	See Attachment 1			
c. Supervisors Ops	6/15/08-6/13/09	See Attachment 1			
d. Supervisors Coach Cleaners	6/15/08-6/13/09	See Attachment 1			
e. Coach Cleaners	6/15/08-6/13/09	See Attachment 1			
f. Mandatory Meetings	6/15/08-6/13/09	See Attachment 1			
g. Training	6/15/08-6/13/09	See Attachment 1			
h. Shop Assistants	6/15/08-6/13/09	See Attachment 1			
i. Office Clerks	6/15/08-6/13/09	See Attachment 1			
j. Shop Office Clerks	6/15/08-6/13/09	See Attachment 1			
k. Payroll Supervisor	6/15/08-6/13/09	See Attachment 1			
l. Payroll Assistants	6/15/08-6/13/09	See Attachment 1			
m. Marketing Assistants	6/15/08-6/13/09	See Attachment 1			
n. Personnel Assistants	6/15/08-6/13/09	See Attachment 1			
o. Shift Premiums*	6/15/08-6/13/09	See Attachment 1			
p. PMM Hourly	6/15/08-6/13/09	See Attachment 1			
q. BOM Hourly	6/15/08-6/13/09	See Attachment 1			
r. SS Hourly	6/15/08-6/13/09	See Attachment 1			
s. HRM Hourly	6/15/08-6/13/09	See Attachment 1			
t. OM Hourly	6/15/08-6/13/09	See Attachment 1			
u. Marketing Supervisor	6/15/08-6/13/09	See Attachment 1			
v. Operations Assistant	6/15/08-6/13/09	See Attachment 1			
w. Operations Admin. Asst.	6/15/08-6/13/09	See Attachment 1			
x. Passenger Data Collector	6/15/08-6/13/09	See Attachment 1			

JOB TITLE	06/07 BUDGET	07/08 BUDGET	08/09	PROPOSED	PRESIDENT'S	FINAL APPROVED
Career Employees						
a. Asst. General Manager-Operations	50,238	49,551		51,533	51,533	51,533
b. Shop Supervisor	61,490	67,040		69,722	69,722	69,722
c. Mechanic #1	49,577	52,773		55,305	55,305	55,305
d. Mechanic #2	56,954	59,245		61,911	61,911	61,911
e. Assistant Mechanic #1	44,397	46,191		50,201	50,201	50,201
f. General Manager	80,164	82,970		86,288	86,288	86,288
g. Assistant General Manager, Admin.	56,972	58,966		61,324	61,324	61,324
h. Administrative Assistant	35,616	36,053		38,844	38,844	38,844
i. Administrative Assistant Shop	32,570	27,983		29,682	29,682	29,682
j. Assistant Mechanic #3	44,397	47,395		49,685	49,685	49,685
k. Assistant Mechanic #4	34,740	36,143		37,958	37,958	37,958
l. Assistant Driver Trainer	39,513	40,896		40,450	40,450	40,450
m. Mechanic #3	51,417	53,488		55,895	55,895	55,895
n. Mechanic #4	49,571	49,681		51,916	51,916	51,916
o. Temp Trainer	11,295	29,448		29,448	29,448	29,448
p. Programmer III	42,473	43,658		46,869	46,869	46,869
Career Total	741,384	781,481		817,031	817,031	817,031

Calculations	Starting/ Ending Dates	# of Months	Payrate/Month	Months x Rates	Total
a. Asst. General Manager-Operations	6/15/08-6/13/09	12	4,294	12	51,528
b. Shop Supervisor	6/15/08-6/13/09	12	5,810	12	69,720
c. Mechanic #1	6/15/08-6/13/09	12	4,609	12	55,308
d. Mechanic #2	6/15/08-6/13/09	12	5,159	12	61,908
e. Assistant Mechanic #1	6/15/08-6/13/09	12	4,183	12	50,196
f. General Manager	6/15/08-6/13/09	12	7,191	12	86,292
g. Assistant General Manager, Admin.	6/15/08-6/13/09	12	5,110	12	61,320
h. Administrative Assistant	6/15/08-6/13/09	12	3,237	12	38,844
i. Administrative Assistant Shop	6/15/08-6/13/09	12	2,474	12	29,688
j. Assistant Mechanic #3	6/15/08-6/13/09	12	4,140	12	49,680
k. Assistant Mechanic #4	6/15/08-6/13/09	12	3,163	12	37,956
l. Assistant Driver Trainer	6/15/08-6/13/09	12	3,371	12	40,452
m. Mechanic #3	6/15/08-6/13/09	12	4,658	12	55,896
n. Mechanic #4	6/15/08-6/13/09	12	4,326	12	51,912
o. Temp Trainer	6/15/08-6/13/09	12	2,454	12	29,448
p. Programmer III	6/15/08-6/13/09	12	3,906	12	46,872
TOTAL GENERAL ASSISTANCE (STIPEND + HOURLY + CAREER)			2,335,221	2,335,221	2,335,221

600 - EMPLOYEE BENEFITS

	06/07 BUDGET	07/08 BUDGET	08/09	PROPOSED	PRESIDENT'S	FINAL APPROVED
a. Total Stipend + Hourly Salaries	1,489,417	1,525,145		1,518,190	1,518,190	1,518,190
b. Total Career Salaries	741,384	781,481		817,031	817,031	817,031
Employee Benefits Casual	80354	80354		19440	19440	19440
Employee Benefits Career (b. x .3400)	252071	265704		277791	277791	277791
TOTAL EMPLOYEE BENEFITS	332,425	346,058		297,231	297,231	297,231

Proposed FY08-09 Salaries are based on a 1.5 percent COLA increase above current salaries

**Casual employee benefits based on actual FY 07-08 YTD benefits (vacation, sick leave, holiday pay) costs.

ADMIN/PROGRAMMATIC EXPENSES

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		06/07 BUDGET	07/08 BUDGET	08/09	PROPOSED	PRESIDENT'S	FINAL APPROVED
8041920							
32000	Office Supplies				1,400	1,400	1,400
36000	Materials/Supplies (TAPS charges)				12,000	12,000	12,000
37000	Fuel/Lubricants				100	100	100
37500	Taxes - Fuel/Lubricants				3,800	3,800	3,800
39000	Vehicle Insurance				28,000	28,000	28,000
51000	Services - General				2,000	2,000	2,000
52000	Yolobus Unlimited Access	85,000	125,000		125,000	125,000	125,000
8041921							
32000	Office Supplies				5,000	5,000	5,000
36000	Materials/Supplies	290,000	304,500		325,000	325,000	325,000
37000	Fuel/Lubricants	438,600	429,900		351,600	351,600	351,600
38000	Tires/Tubes	29,000	30,500		35,000	35,000	35,000
39000	Vehicle Insurance				7,000	7,000	7,000
51000	Services - General				4,000	4,000	4,000
52000	Services - Veh. Body Damage				15,000	15,000	15,000
53000	Services - Radio/Comm. Repairs				3,000	3,000	3,000
8041923							
30000	Copying & Printing	1,000	1,500		1,500	1,500	1,500
31000	Mail	1,000	1,000		1,000	1,000	1,000
32000	Office Supplies	8,000	9,000		19,500	19,500	19,500
33000	Transportation	0	0		1,000	1,000	1,000
34000	Telephone Equipment	23,000	24,000		27,000	27,000	27,000
35000	Telephone Long Distance	2,700	2,700		2,900	2,900	2,900
36000	Materials/Supplies	0	0		17,500	17,500	17,500
37000	Fuel/Lubricants	0	0		200	200	200
39000	Vehicle Insurance	60,000	60,000		10,000	10,000	10,000
51000	Services - General	0	0		8,000	8,000	8,000
52000	Publicity/Marketing	35,000	40,000		5,000	5,000	5,000
53000	Timetables, Tickets, & Passes	10,000	10,000		35,000	35,000	35,000
54000	Literature	500	500		500	500	500
54100	Dues	8,500	8,500		9,500	9,500	9,500
54200	Classes & Conferences	10,000	10,000		8,000	8,000	8,000
55000	Employee Development	12,000	13,000		25,000	25,000	25,000
55100	Incentives	5,000	5,000		1,000	1,000	1,000
56000	DMV Fees	10,000	10,000		3,000	3,000	3,000
57000	DMV Medical Exams	9,500	8,000		12,000	12,000	12,000
58000	Drug Testing	18,000	25,000		30,000	30,000	30,000

ADMIN/PROGRAMMATIC EXPENSES

Activity: UNITRANS

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		06/07 BUDGET	07/08 BUDGET	08/09	PROPOSED	PRESIDENT'S	FINAL APPROVED
58500	Background Checks	8,000	8,000		12,500	12,500	12,500
71000	Replacement Reserve	0	45,132		0	0	0
72000	University Recharge	0	0		500	500	500
90000	Administrative Recharge	31,000	31,000		31,000	31,000	31,000
90500	Network Recharge	12,864	12,864		12,864	12,864	12,864
92000	ASUCD STS	(25,000)	(25,000)		(25,000)	(25,000)	(25,000)
8041924							
36000	Materials/Supplies				60,000	60,000	60,000
37000	Fuel/Lubricants				1,300	1,300	1,300
51000	Services - General				1,000	1,000	1,000
52000	Services - Fuel Station Repair				1,500	1,500	1,500
53000	Services - Radio/Comm. Repair				1,700	1,700	1,700
	TOTAL ADMIN/PROGRAM EXP	1,083,664	1,190,096		1,232,864	1,232,864	1,232,864

Descriptions for each expense on next page

ADMIN/PROGRAMMATIC EXPENSES

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- 30000 Cost to maintain copiers
- 31000 Anticipated mail costs include general correspondence, grant efforts, information requests
- 32000 Includes paper, letterhead, computer supplies, calendars, small office equipment and other office needs
- 33000 Travel costs, primarily to regional meetings in Sacramento
- 34000 Phone lines, radio lines, data lines
- 35000 Long distance usage primarily for parts procurement and grant efforts
- 36000 Parts and other related supplies for bus maintenance and facility improvements
- 37000 Fuel and lubricants for bus operation. Anticipates cost increase over last year's budget.
- 38000 Tires and tubes for bus operation
- 39000 Liability/Physical damage insurance for buses and non-revenue vehicles
- 51000 Professional work by outside consultants
- 52000 Local advertising of transit service
- 53000 Production and printing of timetables, tickets, passes
- 54000 Professional literature
- 54100 Professional organization dues (American Public Transit Association, Calif. Transit Association)
- 54200 To provide technical training for maintenance and operations staff
- 55000 To provide funding for employee development (art material, transportation, awards)
- 55100 Safety awards and other incentives
- 56000 License and testing fees
- 57000 Required physical exam for Class B license
- 58000 Federally required drug testing program
- 58500 Per University directives, Drivers must complete a background check prior to driving a bus
- 71000 All net budgetary proceeds are transferred to Unitrans reserves for capital procurement
- 72000 Charges for work completed for Unitrans by other UCD departments
- 90000 Includes regular recharge as specified by ASUCD (\$31,000) and Unitrans share of ASUCD computer support staff (\$12,864)

Service	Amount
Use of Unitrans Buses for STS	(25,000)